Tax deductible donations for student organizations can be submitted to the UT Foundation online or via mail.

1. **ONLINE Giving -** [http://give.utk.edu --> Make A Gift](http://give.utk.edu)
   - For gift to a specific area or organization, designate it under *Select area of support --> Make Your Selection*
   - If organization is not listed in drop down menu, enter the name of the student organization, ex: Surfing Club
2. Checks or other gifts sent via mail should be addressed to:

UT Foundation
Advancement Services
1525 University Avenue
Knoxville, TN 37921

- Include this form, which can be downloaded from https://utfi.org/utk-pledge-form/
- Make sure the organization that the donation should go to is written in the DESIGNATION section of the form
- Questions? utkadvancement@utfi.org / 865-974-9557

![GIFT/PLEDGE FORM]

**DONOR INFORMATION**

Name: ____________________________
- [ ] Alumnus
- [ ] Parent
- [ ] Friend
- [ ] Graduation Year: ________
- [ ] Share credit with:

Address: ____________________________

Email: ____________________________
- [ ] Home Phone: ____________________________
- [ ] Cell Phone: ____________________________
- [ ] Employer Name: ____________________________
- [ ] Employer Address: ____________________________

**GIFT INFORMATION**

I/We wish to support the University with a gift of $__________

☐ Enclosed is my check made payable to UT Foundation.
☐ Please charge my gift to my credit card: ☐ VISA ☐ MASTERCARD ☐ DISCOVER ☐ AMEX

Cardholder’s Name: ____________________________

Card Number: ____________________________ Expiration Date: ________/______ CVV: ________

My signature indicates that I authorize the University of Tennessee Foundation, Inc. (UTFI) to deduct a one-time or recurring charge to my credit card as indicated above and to credit that amount to my pledge. I agree to the following terms: I authorize UTFI to pay my pledge and to charge each payment. This authority is in effect until revoked by me in writing or until the design is completed. In addition, I waive the right to stop a payment if timely written notice to UTFI is not received by me in writing or until the design is completed. I understand, however, that both my financial institution and UTFI reserve the right to terminate this payment plan (or my participation therein).

**PLEDGE OPTION**

I/We wish to make a total pledge of $__________

☐ monthly ☐ quarterly ☐ semi-annual ☐ annual

Installments of $__________

Beginning: ________

I/We wish to make a one time pledge of $__________

Fulfilled by: ________

Many donors prefer the convenience of a pledge with scheduled payments or a monthly recurring commitment. giving.utk.edu/recurring

**DESIGNATION**

I/We would like to designate my/or our gift/pledge to: (Campus, College, Department, Library, or Specific Program).

☐ In memory of ____________________________

☐ In honor of ____________________________

**MATCHING GIFTS**

Many employers offer as a benefit to their employees a matching gift program. These programs often double, or in some cases triple, the effective value of your contribution. If you would like to participate in this program or if you need information on your company’s program or policies, contact your employer’s Human Resources or Employee Benefits office for details.

☐ We work for a matching gift company. My employer is ____________________________

☐ Enclosed is a completed matching gift form. Please verify and file with my employer.

☐ I have applied online for a matching gift; you should receive notice from my employer.

Visit giving.utk.edu/match for matching gift information.

Signature: ____________________________

If this commitment is to be satisfied by a donor advised fund, community foundation or family foundation, it will be recorded as a gift intention rather than a pledge. Donors will receive recognition credit for this gift, but the gift will not receive tax-deductible credit from the Foundation because the Donors received a tax-deductible credit when they contributed to the donor advised fund, community foundation or family foundation.

Return completed form by mail to:
The University of Tennessee Foundation, Inc. | Office of Constituent Management | 1525 University Avenue | Knoxville, TN 37921-4848
Phone: 865-974-0981 | Fax: 865-974-4250
Make your gift online at giving.utk.edu/give using the online gift code K120002